

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**NOVEMBER 15, 2022**

The Agenda Meeting of the Long Branch Board of Education was held in the Long Branch Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mrs. Youngblood Brown called the meeting to order at 6:00 P.M.

**A. ROLL CALL**

Mrs. Youngblood Brown - President  
Mrs. Perez - Vice President  
Mr. Grant - absent

Dr. Critelli  
Mr. Zambrano  
Mr. Covin - absent

Mrs. Peters  
Ms. Benosky  
Mr. Ferraina

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Youngblood Brown, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Youngblood Brown made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1) - Mrs. Youngblood Brown**

Mrs. Youngblood Brown stated that the committee is recommending that the Board donate 8 used cafeteria tables to the Asbury Park school district.

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of October 18, 2022
- Executive Session Meeting minutes of October 18, 2022
- Regular Meeting minutes of October 19, 2022

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY 2022 JUNE AND FY2023 JULY**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY 2022 June and FY 2023 July as listed be approved for the months ending June 30, 2022 and July 31, 2022.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: November 16, 2022

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - JUNE, 2022 (FINAL) AND JULY, 2022**

I recommend the Board approve the Board Secretary's Report for the months ending June 30, 2022 and July 31, 2022 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - JUNE, 2022 (FINAL) AND JULY, 2022**

I recommend the Board approve the Report of the Treasurer for the months ending June 30, 2022 and July 31, 2022 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the June 30, 2022 and July 31, 2022 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of June 30, 2022 and July 31, 2022 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: November 16, 2022



E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. Perez, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (E6).

Ayes (5), Nays (0), Abstain (2) Dr. Critelli and Mrs. Peters, Absent (2) Mr. Grant and Mr. Covin

6. **BILLS AND CLAIMS - JULY 15, 2022, AUGUST 30, 2022, SEPTEMBER 28 - 30, 2022, OCTOBER 13 - 28, 2022 AND NOVEMBER 1 - 16, 2022 FOR CHRIST THE KING, CITY OF LONG BRANCH, LATINO AMERICAN ASSOCIATION, ANDREW CRITELLI, MICHELE CRITELLI, Ed.D AND VIOLETA PETERS**

That the Board approve the bills and claims for July 15, 2022, August 30, 2022, September 28 - 30, 2022, October 13 - 28, 2022 and November 1 - 16, 2022 for Christ the King, City of Long Branch, Latino American Association, Andrew Critelli, Michele Critelli, Ed.D. and Violeta Peters (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Perez, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (E7).

Ayes (6), Nays (0), Abstain (1) Mrs. Youngblood Brown, Absent (2) Mr. Grant and Mr. Covin

7. **BILLS AND CLAIMS - JULY 15, 2022, AUGUST 30, 2022, SEPTEMBER 28 - 30, 2022, OCTOBER 13 - 28, 2022 AND NOVEMBER 1 - 16, 2022 FOR TASHA YOUNGBLOOD BROWN AND AVERY GRANT**

That the Board approve the bills and claims for July 15, 2022, August 30, 2022, September 28 - 30, 2022, October 13 - 28, 2022 and November 1 - 16, 2022 for Tasha Youngblood Brown and Avery Grant (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Perez, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (E8).

Ayes (6), Nays (0), Abstain (1) Mr. Ferraina, Absent (2) Mr. Grant and Mr. Covin

8. **BILLS AND CLAIMS - JULY 15, 2022, AUGUST 30, 2022, SEPTEMBER 28 - 30, 2022, OCTOBER 13 - 28, 2022 AND NOVEMBER 1 - 16, 2022 FOR DONALD COVIN AND JOSEPH M. FERRAINA**

That the Board approve the bills and claims for July 15, 2022, August 30, 2022, September 28 - 30, 2022, October 13 - 28, 2022 and November 1 - 16, 2022 for Donald Covin and Joseph M. Ferraina (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

9. **BILLS AND CLAIMS - JULY 15, 2022, AUGUST 30, 2022, SEPTEMBER 28 - 30, 2022, OCTOBER 13 - 28, 2022 AND NOVEMBER 1 - 16, 2022 EXCLUDING CHRIST THE KING, CITY OF LONG BRANCH, LATINO AMERICAN ASSOCIATION, ANDREW CRITELLI, MICHELE CRITELLI, Ed.D., VIOLETA PETERS, TASHA YOUNGBLOOD BROWN, AVERY GRANT, DONALD COVIN AND JOSEPH M. FERRAINA**

I entertain a motion that the Board approve the bills and claims for July 15, 2022, August 30, 2022, September 28 - 30, 2022, October 13 - 28, 2022 and November 1 - 16, 2022 excluding Christ the King, City of Long Branch, Latino American Association, Andrew Critelli, Michele Critelli, Ed.D., Violeta Peters, Tasha Youngblood Brown, Avery Grant, Donald Covin and Joseph M. Ferraina (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

10. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – OCTOBER 31, 2022**

I entertain a motion that the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for October 31, 2022 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

11. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF OCTOBER 31, 2022**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of October 31, 2022 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

1. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month";

**SCHOOL**

Amerigo A. Anastasia School  
Audrey W. Clark School  
George L. Catrambone School  
Gregory School  
High School  
Historic High School  
Joseph M. Ferraina ECLC  
Lenna W. Conrow School  
Middle School  
Morris Avenue School

**NOVEMBER**

Zaniyah Divyne Davis  
Jaden Manuel Caquias  
Charleigh Nicole McCaskill  
Randy Mendoza Cano  
Joseph M. Corley  
Angelie Marie Cruz Medina  
Renesmee Rosalie Rodriguez Rosa  
Elmer Cuevas Quintanilla  
Aylin Jeese Sarabia Reyes  
Daisy Perez Martinez

2. **DISTRICT EMPLOYEES OF THE MONTH**

The following staff have been selected as "District Employees of the Month" **NOVEMBER**

a. **EDUCATOR OF THE MONTH**

Stephanie Pragosa, Teacher, Amerigo A. Anastasia School

b. **SUPPORT STAFF OF THE MONTH**

Myong Deller, Instructional Assistant, Joseph M. Ferraina, ECLC

3. **SCHOOL PRESENTATION**

The Amerigo A. Anastasia school has implemented several new and exciting initiatives and programs for the start of the 2022-23 school year including a strong focus on social emotional learning. Tonight's video presentation, "Be an Everyday Hero," provides a glimpse into the characteristics our students and staff exhibit on a daily basis.

We are excited for our Visual and Performing Arts classes to showcase how students shine at our school. You will see and hear how our students support each other, exude bravery and resilience, and embrace responsibility each day. At Amerigo A. Anastasia School we believe that everyone can be an everyday hero. We are proud of our students, and hope you enjoy hearing and seeing some of the amazing things they are doing!

4. **RECOGNITION OF ACHIEVEMENT**

**Veterans Day Essay Contest**

The following students were winners of the Veteran's Day Essay Contest for 2022 sponsored by the City of Long Branch. Each winner will receive a \$100 check.

High School	-	<b>CECILIA REYES-ORIO</b>
Middle School	-	<b>MADELYN CARR</b>
Anastasia School	-	<b>KAYLEIGH LIND</b>

## G. GENERAL ITEMS

Mr. Rodriguez reviewed the agenda with the Board.

### Comments from the Operation & Management Committee Chair (APPENDIX G-1)

Mr. Zambrano briefed the Board regarding discussions held by members of the Operation and Management Committee. Those items are contained in the agenda under **APPENDIX G-1**.

### Comments from the Instruction & Program Committee Chair (APPENDIX G-2)

Mrs. Peters briefed the Board regarding discussions held by members of the Instruction and Program Committee. Those items are contained in the agenda under **APPENDIX G-2**.

### Comments from the Communications/ Security Committee Chair (APPENDIX G-3)

Mr. Zambrano, in Mr. Grant's absence, briefed the Board regarding discussions held by members of the Communications/Security Committee. Those items are contained in the agenda under **APPENDIX G-3**.

Motion was made by Dr. Critelli, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (G1).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Mr. Covin

1. **APPROVAL TO SUBMIT THE ANNUAL PRESCHOOL OPERATIONAL PLAN UPDATE**

That the Board approve the submission of the Annual Preschool Operational Plan.

2. **APPROVAL TO AMEND THE LONG RANGE FACILITY PLAN**

I recommend the Board approve/ratify the amendment of the Long Range Facility Plan Resolution listed below:

## **RESOLUTION**

**WHEREAS**, N.J.S.A. 18A:7G-4 requires the Long Branch Board of Education (herein referred to as the "Board") to amend its Long-Range Facility Plan ("LRFP") on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and

**WHEREAS**, the Board desires to update its previously approved LRFP at this time to comply with statutory and regulatory requirements; and

**WHEREAS**, the Board authorizes its Architect, JBA Architecture & Consulting, LLC, to prepare and amend the LRFP in compliance with such requirements, which has been accomplished; and

**WHEREAS**, the Board authorizes its Architect, JBA Architecture & Consulting, LLC, to gather information and prepare a subsequent amendment to the Long Range Facility Plan for projects to be completed as part of the Clean Energy initiative; and

**WHEREAS**, this Board resolution amending the approved Long-Range Facilities Plan complies with the five-year reporting requirements per the Education's Facilities Construction and Financing Act, P.L. 2000, c. 72 (N.J.S.A. 18A-7G-1 et seq.) as amended by P.L. 2007 c. 137, and the applicable provisions of N.J.A.C. 6A-26-1 et seq. (Educational Facility Code);



G. **GENERAL ITEMS (continued)**

2. **APPROVAL TO AMEND THE LONG RANGE FACILITY PLAN (continued)**

**NOW, THEREFORE BE IT RESOLVED** that the Board hereby approves the latest amended Long Range Facility Plan and subsequent amendment for the HVAC and Air Quality projects submitted to the New Jersey Department of Education.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: November 16, 2022

3. **APPROVAL OF COOPERATIVE PURCHASES**

I recommend the Board approve/ratify the list of cooperative purchases that exceed the bid threshold as listed on **APPENDIX G-4**.

4. **APPROVAL OF TERMINATION OF AGREEMENT WITH BENECARD**

I recommend the Board approve the termination of the agreement with Benecard services effective December 31, 2022 at 12:00 A.M.

5. **APPROVAL OF EMPLOYEE PRESCRIPTION DRUG PROGRAM**

I recommend the Board approve/ratify the agreement to participate in the Employee Prescription Drug Program provided by the New Jersey State Health Benefits Act effective January 1, 2023 - **APPENDIX G-5**.

6. **APPROVAL TO FILE APPLICATION TO THE NEW JERSEY CLEAN ENERGY PROGRAM**

I recommend the Board approve the filing of the application to the New Jersey Clean Energy Program in the amount of \$6,500,000 to be used for new and replacement of the HVAC systems in various sites throughout the district.

7. **APPROVAL TO FILE AND ACCEPT THE SUSTAINABLE JERSEY FOR SCHOOLS GRANT PROGRAM**

I recommend the Board approve the filling and acceptance of the 2022 - 2023 Sustainable Jersey for Schools grant for the Audrey W. Clark School in the amount of \$2,000.

I recommend the Board authorize Alisa Aquino, Director of Grants & Innovative Programs, or her designee, to serve as the district's contact person for the above actions.

I further recommend Francisco E. Rodriguez, Superintendent of Schools, be designated the Board's representative to implement the above actions.



G. **GENERAL ITEMS (continued)**

8. **APPROVAL TO AWARD BID FOR 540 BROADWAY - EXTERIOR RENOVATIONS**

I recommend the Board approve the low bid of Spartan Construction, Inc. for the Exterior Renovations at 540 Broadway in the amount of \$1,791,000.

<b>Spartan Construction Inc.</b>	<b>\$1,791,000</b>
Cypreco Industries, Inc.	\$2,623,963
MTB, LLC	\$2,315,000
ZN Construction LLC	\$2,174,000

9. **APPROVAL TO GO OUT FOR REQUEST FOR PROPOSAL FOR HEALTH CARE BROKER**

I recommend the Board approve going out for a new Request for Proposal (RFP) for Health Care Broker as a result of the significant change in the prescription vendor Benecard to the Employee Prescription Drug Program provided by the New Jersey State Health Benefits.

10. **GIFTS TO SCHOOL**

I recommend the Board accept the gifts to schools indicated - **APPENDIX G-6.**

H. **PERSONNEL ACTION**

1. **RESIGNATION - CONTRACTUAL POSITIONS**

I recommend the Board accept the resignation of the following individuals:

**LORRAINE GAAL**, A.A. Anastasia School instructional assistant effective January 1, 2023.

2. **RESIGNATION - STIPEND POSITIONS**

I recommend the Board accept the resignation of the following individuals:

**AMANDA CASTANO**, Breakfast Monitor (GLC), effective October 31, 2022.

**AKENE DUNKLEY**, Girls Varsity Basketball Assistant Coach, effective November 9, 2022.

**TONIANNE FACKENTHAL**, Small Group Counselors for STEAM, effective October 21, 2022.

**CHERYL PALAGANO**, Curriculum Writing Gr. 9-12 Foods I and Foods II, effective October 20, 2022.

**ERIKA TORNQUIST**, Tech/Distance Learning Advisor (GRE), effective January 1, 2023.

H. **PERSONNEL ACTION (continued)**

Mr. Rodriguez stated that although Charles Booth does not have a math certification, he is certified in Math as well as other areas.

3. **APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

**CHARLES BOOTH**

1 Yr. Leave Replacement Teacher  
High School  
MA, Step 1  
\$60,011.00

Certification: Teacher of Business:Finance/Economics/Law

Education: Fordham University

Replaces: Leave Replacement

(Acct. # 15-140-100-101-000-01-00) (UPC # 0071-01-INART-TEACHR)

Effective: *Pending Pre Employment Physical & Fingerprints\**

**WILLIAM ROHR**

Physical Ed Teacher  
High School  
BA, Step 3  
\$57,511.00

Certification: Teacher of Health & Physical Education

Education: Monmouth University

Replaces: New Creation of UPC

(Acct. # 15-140-100-101-000-01-00) (UPC # 1635-01-PEHLT-TEACHR)

Effective: *Pending Pre Employment Physical & Fingerprints\**

**AMANDA VILCHIS**

1 Yr. Leave Replacement Teacher  
George L. Catrambone  
BA, Step 1  
\$56,011.00

Certification: Teacher of Elementary Gr. K-6

Education: Ramapo College of New Jersey

Replaces: Leave Replacement

(Acct. # 15-120-100-101-000-09-00) (UPC # 1631-09-TEMP-UPC)

Effective: *Pending Pre Employment Physical & Fingerprints\**

**MOLLY WARNER**

Special Ed Teacher  
Gregory School  
MA, Step 1  
\$60,011.00

Certification: Students with Disabilities

Education: New York University

Replaces: Jonathan Trzeszkowski (Resigned)

(Acct. # 15-213-100-101-000-07-00) (UPC # 0700-07-SERSR-TEACHR)

Effective: *Pending Certification, Pre Employment Physical & Fingerprints\**

H. **PERSONNEL ACTION (continued)**

4. **APPOINTMENT OF HIGH SCHOOL ACADEMY ADMINISTRATOR**

I recommend the Board approve the following named individual as High School Academy Administrator:

**ADRIAN CASTRO**, High School Academy Administrator at \$103,000.00, effective January 2, 2023. Replaces: Erin Lamberson (Resignation)  
(Acct. # 15-000-240-103-000-01-00) (UPC # 0013-01-HSACP-ACADPR)

5. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following named individuals as an Instructional Assistants:

**VALERIE BROWNING**, George L. Catrambone School at Step 1 \$20,384.00 + \$250 Stipend for BA, effective *Pending Pre Employment Requirements\**.

Replaces: New Creation

(Acct. # 15-204-000-106-000-09-00) (UPC # 1626-09-SEBDC-PARAPF)

**AMBAR CAPURRO RODRIGUEZ**, Morris Avenue ECLC at Step 1 at \$20,384.00, effective *Pending Pre Employment Requirements\**.

Replaces: Renee DaSilva (Resignation)

(Acct. # 15-190-100-106-000-05-00) (UPC # 0759-05-PRESC-PARAPF)

**MEGAN GOODMAN**, Joseph M. Ferraina ECLC at Step 1 \$20,384.00, effective *Pending Pre Employment Requirements\**.

Replaces: Rochelle Langley Edwards (Retirement)

(Acct. # 20-218-100-106-000-04-00) (UPC # 0513-04-PRESC-PARAPF)

6. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual district stipend positions listed below:

**DISTRICT**

**Black Seal Boiler License**

\$567.00/each

Jonathan Bassett, David Becerra Bravo, Ricky Boston, Angel Borrero,  
James Coles Jr. Omar Cortes, Abel Daza, Oswaldo DeAssis, Charles Dukes II,  
Gregory Fletcher, Donte Hart, Joseph Lebron, Jose Lora, Alicia Ludlow, Garry McCleave,  
Robert Medina, Lorenzo Mennella, Demitri Montgomery, Freddy Moreno, Jarviyle Rivera,  
Luis Rodriguez, Jolanta Sinkeviciene, Charles Taylor Jr., Julio Vasquez, Angel Vives

**Curriculum Writing (50 hours per writer)**

\$25.13/hr.

Foods I Gr. 9-12: Cheryl Martin

Foods II Gr. 9-12: Cheryl Martin

**Facility Site Supervisors**

\$26.50/hr.

Dorothy Bowles, Jason Corley Jr., Scott Rothberg

**STEAM Program Substitute Site Coordinators**

\$27.80/hr.

Laura Bland (effective 10/24/22)

**STEAM Program Teachers**

\$24.21/hr.

Bo Hout (effective 10/20/22)



H. PERSONNEL ACTION (continued)

6. ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR (continued)

DISTRICT (continued)

STEAM Program Substitute Teachers

\$24.21/hr.

Laura Bland (effective 10/24/22), Charles Cochran, Kassandra Ketcho, Jake Jones  
(effective 10/24/22)

EC/ELEMENTARY

Before/After School Extended Learning Program Teachers (Title I)

\$26.00/hr.

(GRE): Patricia Bruckner, Ana Frazao, Erica Krumich, Christina Marra  
(MOR): Laura Iandoli

Before/After School Activities Advisor/Tutor

\$25.00/hr.

(GRE): Thomas Odom, Tynekqua Rolfe Wiggs

Substitute Lunch Monitor

\$22.00/session

Charles Cochran

Technology/Distance Learning Advisor (GRE)

\$4,893.00

Danah Jetter

MIDDLE SCHOOL

Breakfast Monitor

\$13.50/session

Kristie Madson

Lunch Monitor

\$22.00/session

John O'Shea (effective 10/15/22)

Zero Period

\$25.00/hr.

Vanessa Manitone, Sandra Rahilly

HIGH SCHOOL

Academic Lab Instructors - Homework Club

\$25.00/hr.

Nicholas Cartegna, Jonathan Barratt, Roger Derrick, Jenna Miah, Megan Bolger

Academic Lab Instructors- Homework Club

\$25.00/hr.

Seal of Biliteracy Testing (Saturday)

Susana Abreu

Before/After School Extended Learning Program Teachers (Title I) -

LBHS Saturday Morning Intervention Tutoring

\$26.00/hr.

Emma Bliss, Andrew Carlstrom, Sara Tomas

6th Period Stipend

\$4,635.00

Alyssa Lompad



H. **PERSONNEL ACTION (continued)**

7. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual district stipend positions listed below:

**DISTRICT**

**Facility Site Supervisors**

\$26.50/hr.

Eric Peters

8. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2022**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

**VOLUNTEER COACH**

Damon Colbert

Basketball

volunteer - no salary/stipend

**Event Workers**

*paid Per Athletic Schedule Event Fee*

David Brown II, Kobe Brown, Christine Checki, Taj Fisher, Jason Laviola

9. **CHANGE IN TRAINING LEVEL 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the change in training level for the following individuals, effective December 1, 2022:

**MARGARET MARZULLO**, Elementary Teacher moving from BA+30 to MA on the teacher's salary guide.

10. **APPOINTMENT OF SUBSTITUTES FOR THE 2022-2023 SCHOOL YEAR**

I recommend the Board approve the following substitutes for the 2022-2023 school year:

**SUBSTITUTE BUS AIDES - PENDING FINGERPRINTS\***

Anastasia Zaskalkova\*

**SUBSTITUTE INSTRUCTIONAL ASSISTANTS - PENDING FINGERPRINTS\***

Lorraine Gaal, Anastasia Zaskalkova\*

**SUBSTITUTE GUIDANCE COUNSELOR - PENDING FINGERPRINTS\***

Rachel Peyser\*

**SUBSTITUTE SECRETARY - PENDING FINGERPRINTS\***

Ashlyn Rowe\*

**SUBSTITUTE TEACHERS - PENDING FINGERPRINTS\***

Fouzia Fida\*, Ashlyn Rowe\*

11. **ATTENDANCE AT CONFERENCES/MEETINGS**

I recommend the Board approve the attendance of the staff members at the conferences listed - **APPENDIX H-1.**

H. **PERSONNEL ACTION (continued)**

12. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2022 - 2023 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**Rowan University**

Christina Bharda  
Stephanie Dispoto

Audrey W. Clark  
George. L. Catrambone

**January 2023 - March 2023**

Maureen Hague  
Chantal Gudzak

**William Paterson University**

Kristen Circelli

Long Branch Middle School

**November, 2022 – June, 2023**

Christopher Volpe

13. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-2.**

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve the Field Trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve/ratify the placement/termination of home instruction for the 2022 - 2023 school year for the students listed on **APPENDIX I-3.**

4. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve the following atypical out of district students for placement and transportation for 2022 - 2023 school year:

**ESTELLE MANOR**

Mays Landing, NJ

Tuition: \$41,580.00

Transportation:

Effective Dates: 10/11/22-6/30/23

ID#:111200086, classified as Eligible for Special Education & related services

**HAWKSWOOD SCHOOL**

Eatontown, NJ

Tuition: \$59,453.28

Transportation:

Effective Dates: 10/17/22-6/30/23

ID#:20339150, classified as Eligible for Special Education & related services



I. **STUDENT ACTION (continued)**

4. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2022 - 2023 SCHOOL YEAR (continued)**

**COLLIER SCHOOL**

Morganville, NJ

Tuition: \$59,332.00

Transportation:

Effective Dates: 9/27/22-6/30/23

ID#:12001154, classified as Eligible for Special Education & related services

5. **RECOMMENDATION FOR ATYPICAL TUITION-IN STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2022-2023 SCHOOL YEAR**

I recommend the Board approve the following atypical tuition-in student for placement and transportation for 2022-2023 school year.

**NEPTUNE**

Student ID#: 20319181

Placement: School of Holistic & Academic Wellness

Tuition: \$51,367.81

Effective Date: 10/27/22

6. **CORRECTIONS / REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

October 19, 2022

**HIGH SCHOOL YEARLY STIPENDS - 2022 - 2023 SCHOOL YEAR**

Lunch Monitors; \$21.36/session. Raul Rivera, Chad King, Tiriq Callaway. This should have read \$22.00/session.

**HIGH SCHOOL YEARLY STIPENDS - 2022 - 2023 SCHOOL YEAR**

Sara Tomas; 6th Period Stipend at \$4,635.00. Sara Tomas should not have been listed.

**Conferences 2022-2023 School Year**

Caitlin Walling was approved to attend Help Students Master the Next Generation Science Standards. Conference date was changed to November 18, 2022 (It read November 4, 2022).

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Madyson Dombrowiecki, High School guidance counselor should have read the use of sick days from November 14, 2022 to December 19, 2022 and unpaid begins December 20, 2022.

September 21, 2022

**HIGH SCHOOL YEARLY STIPENDS - 2022 - 2023 SCHOOL YEAR**

Lunch Monitors; \$21.36/session. Tanya Galiszewski, Janette Egan, Vito Marra, Jordan Rodriguez. This should have read \$22.00/session.

August 31, 2022

**HIGH SCHOOL YEARLY STIPENDS - 2022 - 2023 SCHOOL YEAR**

Lunch Monitors; \$21.36/session. Ron Bennett, Jared Walker, Lisa Johnson. This should have read \$22.00/session.

6. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

August 31, 2022 (continued)

FAMILY/MEDICAL LEAVE OF ABSENCE

Michael Rozza, Gregory School custodian should have read use of vacation days from October 14, 2022 to November 3, 2022.

July 27, 2022

HIGH SCHOOL YEARLY STIPENDS - 2022 - 2023 SCHOOL YEAR

Lunch Monitors; \$21.36/session. Kim Jones, Megan Rathjen, Rosa Melo, Maria Novoa-Jones, Marisya Etoll, Jordan Rodriguez. This should have read \$22.00/session.

CONFERENCES

Lisa Roesch & Kelly Stone, Teachers, to attend PLTW Summit 2022, sponsored by Project Lead the Way, to be held on August 27, 28, 29, 30, 2022, in Orlando, Florida, (Acct. # 11-000-230-585-390-12-44). This should have read: October 27, 28, 29, & 30, 2022.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

**DISCUSSION**

Teacher of the Year

Mr. Rodriguez stated that at this point he is waiting for the County to approve the nomination and once that approval has been received, the name will be released to the Board as well as the public.

New Board of Education members

Mr. Rodriguez shared with the Board that on December 8, 2022 the 2 new Board members, Theresa Dangler and Rick Garlipp, will be meeting with the Board President, Board Vice President and administrators for an orientation.

Mr. Rodriguez left the meeting prior to the Executive Session.

Motion was made by Mrs. Perez, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (7).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Mr. Covin

7. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:34 P.M.**

That the Board approve the following Resolution -

**RESOLUTION**

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to discuss New Jersey School Board discussion regarding **the potential purchase of facilities** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality



7. **RESOLUTION FOR CLOSED EXECUTIVE SESSION (continued)**

**NOW, THEREFORE BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session in the Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mr. Grant and Mr. Covin)  
Date: November 15, 2022

The Board returned to open session at 8:21 P.M.

**ROLL CALL**

Mrs. Youngblood Brown - President	Dr. Critelli	Mrs. Peters
Mrs. Perez - Vice President	Mr. Zambrano	Ms. Benosky
Mr. Grant - absent	Mr. Covin - absent	Mr. Ferraina

Mr. Rodriguez returned to the meeting.

Mrs. Perez asked if the December meeting had been cancelled.

Mr. Rodriguez stated that it was as there is nothing new to present to the Board.

**K. ADJOURNMENT – 8:25 P.M.**

There being no further discussion, motion was made by Mrs. Peters, seconded by Dr. Critelli and carried by roll call vote that the Board adjourn the meeting at 8:25 P.M.

Ayes (7), Nays (0), Absent (2) Mr. Grant and Mr. Covin

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary